

CONTROL NO.

REPORTS INVENTORY

PREPARE IN DUPLICATE

DDS/OL/PSD 18

1. TITLE OF REPORT (if a fill-in report include Form No.)

2. TYPE
OF
REPORT
☒ STATISTICAL
☐ NARRATIVE
☐ MACHINE-NAME LISTING

Space Inventory Verification

3. FUNCTIONAL AREA

PERSONNEL

TRAINING

LOGISTICS

SECURITY

MEDICAL

FINANCE

ADMIN. GENERAL

OTHER (specify)

4. NO. OF COPIES PREPARED

5. FREQUENCY (weekly, monthly, quarterly, etc.)

6. DISTRIBUTION (No. of components not
number of copies)

1

Semiannually

1

7. FORMAT (memorandum, form
computer print-out, etc)

8. ADP PROCESSING

☒ YES
☐ NO
IF YES GIVE ADP PROCESSING NO.
Unable to get from OCS

9. DIRECTIVE AUTHORITY REQUIRING REPORT

Reference request
of SA-D/L10. PREPARING COMPONENT (include lowest level
contributing information to report)11. FEEDER REPORTS (State total number and identify by Title,
Form No., or nomenclature. Attach separate sheet if necessary.)

STAT

Deputy Chief, PSD

None

12. COST FACTORS

A. MANUAL PREPARATION AND REVIEW COSTS

GRADE	HOURLY RATE	X HOURS PER REPORT	= COST PER REPORT	X TIMES PREPARED	= COST PER YEAR
GS-15	\$ 12.84	1 hour	\$ 12.84	2	\$ 25.68

B. COSTS OF COMPUTER PRODUCED REPORTS

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TOTAL COSTS PER YEAR

\$ 25.68

13. COMPLETE DETAILED JUSTIFICATION FOR THIS REPORT (In addition to directive or authority cited in item 9). IF KNOWN,
INCLUDE DATE REPORT WAS FIRST STARTED AND COMPONENT WHO ESTABLISHED REQUIREMENT.

For CRAMS System. PSD started in November 1968.

14. FUTURE GOALS

GOAL PROPOSED BY COMPONENT FOR THIS REPORT

☒ RETAIN AS IS ☐ OTHER (explain)
☐ CHANGE
☐ DISCONTINUE

ESTIMATED SAVINGS

MAN-HOURS

DOLLARS

None

None

16. DATE OF INVENTORY

17.

ION

18. EXTENSION

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3 OCT 1970